



# Volunteer Community Surveyor Program

An initiative of UN-Habitat GLTN and FIG Young Surveyors Network

Joint competence based volunteer program with Global Land Tool Network (GLTN) (facilitated by UN-Habitat) and the International Federation of Surveyors Young Surveyors Network (FIG YSN)

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## Background

Surveyors of Tomorrow - it is us who should be making a difference in the world. With an estimated 70% of undocumented land worldwide, increasing effects of climate change, rapid urbanization and increasing competition over land, a limited resource, we are facing several challenges. Addressing the land issues at global, regional, country and city/municipal level is indeed one of the major challenges of our times, both in regard to addressing poverty issues as well as sustainability issues. Land related issues include unequal access to land and other natural resources, unsustainable land use, insecurity of tenure, weak institutions to resolve conflict, dysfunctional land markets and institutions and inefficient and inappropriate land administration systems. Mounting pressure and competition mean that improving land governance – the rules, processes and organizations through which decisions are made about land – is becoming increasingly urgent.

These are the problems that the Global Land Tool Network (GLTN) is working to solve. With its Secretariat in UN-Habitat, GLTN recognizes that conventional ways of managing land are not realistically going to meet the needs of millions of people. By law, practice or custom, many individuals find themselves unable to own land or to make decisions on how to use it. Women and young people tend to face disproportionate barriers in accessing land. Without secure rights to the land they live on, these residents have little incentive to invest in their homes. Poor farmers become unable to invest in their land, further aggravating environmental degradation, which may greatly affect their harvest, their income and, in turn, their survival. GLTN has developed "land tools", which are practical ways to solve problems in land administration and management. These land tools range from a simple checklist for conducting a survey or a set of software and accompanying protocols, to a broad set of guidelines and approaches. The emphasis is on practicality where users should be able to take a land tool and apply it (or adapt it) to their own context. Land tools provide a resource for enabling action.

## About the Program

Together with Global Land Tool Network (GLTN), the FIG Young Surveyors Network (FIG YSN) established a competence based volunteer program for Young Surveyors also known as Volunteer Community Surveyor Program (VCSP). Participants in this program will be known as GLTN/ FIG YSN Volunteer Community Surveyor (VCS). VCSP is an innovative volunteer program that is a powerful driver for both social impact and professional development. The VCSP leverages on the skills, experience, talents and education of young surveyors, matches this competence with the needs of GLTN, particularly in GLTN's county level implementation plans and programs.

VCSP represents opportunities for young surveyors to touch a particular cause, or bring surveying skills and knowledge to contribute and impact communities through one's volunteered capacity. VCSP is about



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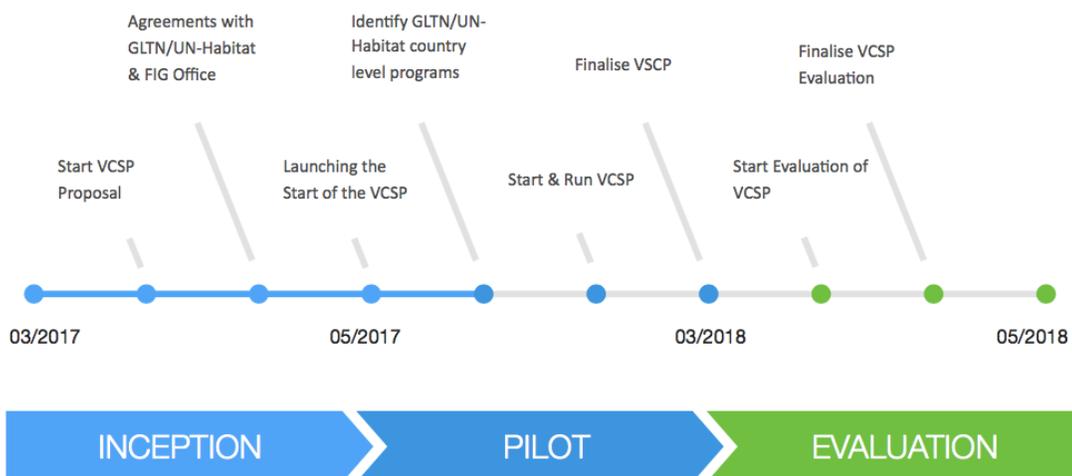
matching the right person with the right skills and knowledge, at the right time, to the right opportunity through GLTN with the overriding aim to achieve greater impact. By leveraging all spheres of skills and knowledge, the VCS will contribute to GLTN's country-level programs and activities as well as enhance and enrich one's professional career development.

The VCSP is inspired by the conviction that volunteerism is a powerful means of engaging people in tackling development challenges worldwide. Every Young Surveyor can be a VCS by contributing their time, skills and knowledge through volunteerism, and their combined efforts can be a significant force for achieving development on the ground. Being a VCS can be both challenging and rewarding and require the young surveyor to use their skills in a new context. The young surveyor will be challenged to transfer useful knowledge and contribute at the community level while gaining a greater understanding of the issues affecting these communities that are often marginalised and vulnerable.

## Pilot

The Volunteer Community Surveyor Program is a pilot program. It is a small-scale, short-term pilot that helps GLTN/UN-Habitat and FIG YSN to learn how a large-scale program might work in practice. It provides a platform for all stakeholders to test logistics, prove value and reveal benefits. The Volunteer Community Surveyor Program is scheduled for a one-year period and after that a committee will evaluate the program.

### Timeline of the Volunteer Community Surveyor Program Pilot





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### Key Facts

<b>Placement locations:</b>	Dependent on GLTN/UN-Habitat's country level project/program
<b>Priority countries:</b>	Nepal, Kenya, Philippines, Uganda, Zambia, DRC
<b>Role:</b>	Community surveyor – working within a GLTN/UN-Habitat country level project/program
<b>Requirement:</b>	Young Surveyor – definition by International Federation of Surveyors <a href="http://www.fig.net">www.fig.net</a> who are currently enrolled at the university and are not employed
<b>Length of program:</b>	Dependent on available opportunities and GLTN/UN-Habitat's country level project/program requirements (max. duration of 1 month; min. duration of 2 weeks)
<b>Accommodation:</b>	will be provided by the recipient (or sponsoring) community (UN Infrastructure or national or regional government) or an allowance in lieu
<b>Costs of local Living:</b>	will be provided by the recipient (or sponsoring) community (UN Infrastructure or national or regional government) or an allowance in lieu
<b>Travel costs:</b>	Provided (or reimbursed) through GLTN/UN-Habitat Professional Cluster Budget
<b>Medical cover:</b>	Health insurance will not be provided by GLTN/UN-Habitat or the sponsoring organization. The participant will be responsible for obtaining adequate health insurance for the duration of the program. The insurance must cover treatment at the placement location.
<b>Note:</b>	There shall be no salary or remuneration or consultancy payment or any other payment for the duration engaged as a volunteer community surveyor.



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### Process of VCSP

The VCSP is based on available opportunity vis-à-vis GLTN/UN-Habitat's project requirements and by application.

	Task	Initiator	Recipient
1	As soon as an opportunity arises within a GLTN/UN-Habitat project that require support by a VCS, the GLTN Secretariat informs the FIG YSN and the FIG Office	GLTN/UN-Habitat	FIG YSN FIG Office
2	GLTN/UN-Habitat Country Team defines the responsibilities and competences needed from the VCS and send those to the FIG YSN	GLTN/UN-Habitat (or GLTN Country Office)	FIG YSN
3	FIG YSN starts a call for VCS and collects the applications	FIG YSN	YS
4	FIG YSN makes a pre selection of 3 applicants and send those to GLTN/UN-Habitat	FIG YSN	GLTN/UN-Habitat
5	GLTN/UN-Habitat reviews applications with Country Office and selects suitable candidate	GLTN/UN-Habitat	FIG YSN FIG Office
6	GLTN/UN-Habitat (Country Office/Recipient) informs the VCS and FIG Office and start coordination with VCS	GLTN/UN-Habitat	GLTN/UN-Habitat (or GLTN Country Office)
7	FIG Office also gets in contact with VCS and starts procedure for travel and visa arrangements	FIG Office	VCS
8	VCS informs the country's embassy about the VCSP	VCS	Embassy
9	VCS proves to FIG Office the Insurance and the information to the embassy	VCS	FIG Office
10	After FIG Office arranged the travel and proofed all documents provided by VCSP FIG Office approves VCSP	FIG Office	VCSP FIG YSN GLTN/UN-Habitat (or GLTN Country Office)
11	GLTN/UN-Habitat (or GLTN Country Office) welcomes, introduce and gives guidance to the VCS	GLTN/UN-Habitat (or GLTN Country Office)	VCS
12	VCS informs FIG Office and FIG YSN on the arrival	VCS	FIG Office



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			FIG YSN
13	VCS needs to prepare a progress report after 2 weeks and send to FIG YSN, GLTN/UN-Habitat (or GLTN Country Office)	VCS	GLTN/UN-Habitat (or GLTN Country Office) FIG Office FIG YSN
14	VCS needs to prepare a final report before departure	VCS	GLTN/UN-Habitat (and GLTN Country Office) FIG Office FIG YSN
15	VCS needs to fill in a feedback form from GLTN/UN-Habitat (GLTN Country Office), FIG Office, FIG YSN and submit a full report	VCS	GLTN/UN-Habitat (and GLTN Country Office) FIG Office FIG YSN
16	VCS receives a Certificate from FIG Office, FIG Foundation and GLTN/UN-Habitat	FIG Office GLTN/UN-Habitat (and GLTN Country Office) FIG Foundation	VCS
17	VCSP is evaluated by GLTN/UN-Habitat (and GLTN Country Office), FIG Office and FIG YSN	GLTN/UN-Habitat (and GLTN Country Office) FIG Office FIG YSN	FIG YSN

In case of:

- 1) VCS is misbehaving (reference to Code of Conduct) – the return of the VCS needs to be arranged by VCS on own costs
- 2) GLTN/UN-Habitat (and GLTN Country Office) are not satisfied with the VCS performance (Performance indicators will be set on a case-by-case basis) – the return of the VCS needs to be arranged by VCS on own costs
- 3) VCS is not satisfied with the voluntary program – the return of the VCS needs to be arranged by VCS on own costs



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### Code of Conduct

- Embrace GL GLTN/UN-Habitat's core values ([www.glttn.net](http://www.glttn.net)) as well as FIG-YSN;
- Be part of a team;
- Respect confidentiality; keep sensitive organizational, community and project information confidential;
- Be punctual always;
- Be enthusiastic, reliable and responsible;
- Be ready to transfer knowledge, explain clarify and demonstrate;
- Carry out the specified task according to the task and project requirement;
- Be accountable for your actions;
- Be committed to the organizations;
- Communicate any issues or concerns which are likely to affect your work; ask for support when you need it;
- Do your duties as assigned and directed;
- Accept guidance from the supervisor appointed;
- Be willing to learn and participate in orientation, training programs, and meetings;
- Understand the role of the paid staff, maintain good working relationship with them and stay within the bounds of the volunteer role;
- Comply with the policies and procedures of GLTN/UN-Habitat;
- Be courteous to clients, staff and other volunteers;
- Raise any issues you may have with the organization and not denigrate the organization to clients, staff and other volunteers;
- Value and support other team members;

### Expected Outcomes

- Satisfactory and timely completion of tasks in the project;
- Prepare a report after 2 weeks to FIG and GLTN;
- Prepare a full report after completion to FIG and GLTN;
- Share experiences on Social Media under guidance of FIG YSN;
- Fill in a feedback form.

### Initiators of the VCSP

Eva-Maria Unger, FIG Young Surveyors Network, chair

Oumar Sylla, GLTN Unit Leader

Danilo Antonio, GLTN Country Operations and Land Tools Development Coordinator

John Hohol, FIG Foundation, president